

## TUESDAY, FEBRUARY 24

- 08:30 IAAC Workshop Registration Opens
- 09:00 **IAAC ACCREDITATION OVERVIEW AND UPDATES**  
–General outline of what to expect and takeaway by the end of the day  
–The IAAC Petition to the US Department of Education–It’s now in process!
- 09:15 **THE IAAC PROCESS FROM A-TO-Z, AND GOING FORWARD**
- 9:30 Session I – **IAAC STANDARDS OF ACCREDITATION**  
–Review the Standards  
–Recent Updates to IAAC Standards and Policies
- 11:00 Session II – **APPLICATION FOR ACCREDITATION**  
–What Is Your Program? Clearing up some common misconceptions  
–Letter of Intent – How to properly frame your school and program(s)  
–Application for Accreditation  
–Required Exhibits – What are some common misconceptions?
- 12:00 Lunch – Speaker on aviation training topic
- 1:30 Session III – **CRITICAL DOCUMENTS: DISCUSSION AND REVIEW**  
*To get the best value from this session, attendees should bring their school catalog and enrollment contracts.*  
–Group discussions on catalogs, enrollment contracts, and key forms  
–Review of key points commonly requiring corrections  
–Specifically how these materials relate to compliance with standards
- 3:00 Session IV – **SELF-STUDY**  
–How to prepare your Self-Study document  
–Discussion of key findings and helpful observations  
–Most common areas needing clarification
- 4:00 Session V – **IAAC SITE VISITS**  
–Readiness Visit to Full Team Visit – What’s the difference?  
–How to effectively prepare for a visit  
–How the visits are structured  
–Visit reports and the school’s responses
- 4:30 Wrap Up and Observations
- 5:00 Workshop Adjourns

Program and times may be subject to change.