

## **REQUEST FOR PROPOSAL (RFP)**

For

**PURCHASE OF NAS (NETWORK ATTACHED STORAGE) FOR  
PSEB**

**A (01)/PSEB/2025-16**

**May, 2025**

**Pakistan Software Export Board**  
Ministry of Information Technology & Telecom  
6<sup>th</sup> Floor Plot No 61 New State Life Tower Blue Area  
Islamabad.

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## **1 PAKISTAN SOFTWARE EXPORT BOARD, AN INTRODUCTION**

Pakistan Software Export Board (PSEB) is the entity within the Government charged with the task of accelerating growth in the Information Technology (IT), and Information Technology enabled Services (ITeS) industry. PSEB is a guaranteed limited company owned and funded by the Government of Pakistan. It is under the administrative control of the Federal Ministry of Information Technology and Telecommunications. It has a non-Executive Board of Directors chaired by the Federal Minister of IT and Telecommunications. Through its many support programs, PSEB aims to help Pakistani IT companies and IT professionals obtain a more significant share of the global IT and ITeS market.

## **2 INSTRUCTIONS FOR BIDDERS**

The bidders shall supply and configure the below listed items of “NAS (Network Attached Storage)” for the financial year 2025-2026 to Pakistan Software Export Board (PSEB) after the signing of Purchase Order as per the specifications.

## **3 ELIGIBLE GOODS**

The quoted item must be brand new & as per specifications mentioned under clause no 12 of this RFP.

## **4 EVALUATION MANDATORY CRITERIA**

Bids shall comprise the following documents:

- 1) Bidder company profile, including physical presence of offices in Pakistan.
- 2) Items/Items should be quoted with required earnest money pay order/demand draft of amounting to Rs. 40,000/- in favor of Pakistan Software Export Board. The pricing should be quoted as per format giving in bidding document.
- 3) Attach the valid sales tax and income tax registration certificate from FBR.
- 4) Valid Active Taxpayer List from FBR. Proof document attached.
- 5) Undertaking on stamp paper of Rs. 100/- that the company has never been blacklisted by any provisional or federal government department, agency, organization, or autonomous body anywhere in Pakistan. **(Eligibility response check list)**

| <b>Eligibility Check List</b> |  |   |                             |           |
|-------------------------------|--|---|-----------------------------|-----------|
| <b>S.No</b>                   | <b>Eligibility criteria</b>  | <b>Evidence / Proof Required</b>  | <b>Supporting Documents</b> |           |
|                               |  |   | <b>Yes</b>                  | <b>No</b> |
| <b>1</b>                      | Bidder company profile, including physical presence of offices in Pakistan   |   |                             |           |
| <b>2</b>                      | The item should be quoted with required earnest money pay order/ demand draft in favor of Pakistan Software Export Board.                        | The bidders must submit the bid security of amounting Rs.40,000/- in the shape of demand draft/ pay order from the scheduled bank in the favor of Pakistan Software Export Board (G) Ltd. |                             |           |
| <b>3</b>                      | Attach the valid sales tax and income tax registration certificate from FBR.   | Registration certificates   |                             |           |
| <b>4</b>                      | Valid Active Taxpayer List from FBR. Proof document attached   | (2025-26 tax returns copy required)   |                             |           |
| <b>5</b>                      | Undertaking on stamp paper of Rs. 100/- that the company has never been blacklisted by any provisional or federal government department, agency, |   |                             |           |

|  |   |  |  |  |
|--|---|--|--|--|
|  | organization, or<br>autonomous body<br>anywhere in Pakistan |  |  |  |
|--|---|--|--|--|

**Note:** Bidders unable to fulfill the above-mentioned mandatory criteria and failure to provide the supporting documents shall be treated as disqualified and will not be considered for further evaluation. Non-responsive and incomplete bids will be rejected straight away. The bidder with the lowest quoted price, which meets the technical specification of the required NAS will be declared as most advantageous bidder.

## 5 BID PRICES

The prices must be quoted in Pakistan Rupees (PKR); the quoted prices should include all applicable taxes & all applicable taxes will be calculated as per government law. Price quoted without taxes will be considered, all taxes inclusive.

## 6 REJECTION OF BIDS

Pakistan Software Export Board reserves the rights to accept or reject the bids at any time of the bidding procedure under the Public Procurement Regulatory Authority (PPRA) rule # 33.

## 7 DELIVERY SCHEDULE AND QUANTITY

The delivery schedule must be specified in days and weeks, indicating the delivery date as the date the product is delivered, installed and configured in PSEB premises in Islamabad.

## 8 PROCUREMENT PROCEDURE

Single Stage One Envelop procedure will be followed for this procurement.

## 9 GENERAL TERMS AND CONDITIONS

- a) Firm will be responsible to deliver, install and configure the product in PSEB premises.
- b) Only one rate shall be allowed for the product; multiple rates in the bids for one product shall not be admissible.
- c) The Financial Proposal/ bid shall not have any over writings or cutting.

- d) The Bid Validity period shall be 90 days.
- e) The successful firm(s) will have to provide performance bond equal to 10% of the quoted price against the items after receiving the Purchase Order.
- f) The earnest money of unsuccessful bidders will be refunded after completion of all the procedural requirements.
- g) In case the Bidder intends to withdraw its Proposal / Bid before opening of the Bids, the Bidder can do so through written application addressed to Manager Admin PSEB, PSEB shall allow the withdrawal of Bid without any consequences to the Bidder. However, after the Due Date and within the Bid Validity period, if the Bidder intends to withdraw from the procurement process the bid security shall stand forfeited in favor of PSEB.
- h) Any quoted bid received after the closing time for submission of bids shall not be entertained.
- i) Supply should be made in proper packing.
- j) Single stage one envelope procedure will be followed.
- k) Vendor will be responsible for the delivering of items/goods on the said date within working hours.
- l) No advance payment will be made.
- m) If the delivered goods/ equipment's are not according to the required quality, standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to replace the same as per specifications mentioned in RFP, otherwise the purchase order will be cancelled.
- n) Lowest financial bid conforming all technical specifications (100% compliance to the technical specifications) will be considered for the awarding of purchase order/ Contract.
- o) Bids should be submitted electronically ONLY through EPADS(PPRA). For registration and training on EPADS or in case of any technical difficulty in using EPADS, prospective bidders may contact PPRA Team, Director MIS Room No.109, 1st Floor, FBC building Sector G-5/2, Islamabad. Contact Number 051-111-137-237.
- p) The bids, prepared in accordance with the instructions in the bidding documents along with bid security instrument Pay order/bank draft in favor of Pakistan Software Export Board (Copy) & Proof of Eligibility documents as specified in bid documents must be

submitted through EPADS by June 16, 2025 at 03:00PM. Bids will be opened in the presence of bidders or their authorized representatives on the same date at 03:30 PM

q) Original Bid Security instrument MUST BE submitted to the under signed before closing hours of the bid submission time.

## 10 MAILING ADDRESS:

|                                 |   |
|---------------------------------|---|
| <b>Title/Position:</b>          | Manager Administration  |
| <b>Telephone:</b>               | +92-51-9204074  |
| <b>Email address:</b>           | <a href="mailto:rarif@pseb.org.pk">rarif@pseb.org.pk</a>  |
| <b>Official Postal address:</b> | Pakistan Software Export Board<br>Ministry of Information Technology & Telecom,<br>6th Floor, Plot No 61, New State Life Tower, Blue Area, Islamabad. |

## 11 SPECIFICATION OF ITEM

| S.No | Item                                  | Specifications/Description  | Qty |
|------|---------------------------------------|---|-----|
| 1    | <b>Network Attached Storage (NAS)</b> | <ul style="list-style-type: none"> <li>• <b>Form Factor:</b> 1U Rackmount</li> <li>• <b>Drive Bays:</b> 8 hot-swappable drive bays</li> <li>• <b>Processor:</b> Quad-core Intel Xeon-class processor, 2.2 GHz</li> <li>• <b>Memory:</b> 16GB DDR4 ECC UDIMM (expandable up to 64GB)</li> <li>• <b>Cache Slots:</b> 2 x M.2 SSD slots (supports NVMe and SATA)</li> <li>• <b>Ports:</b> <ul style="list-style-type: none"> <li>○ 4 x RJ45 1GbE Ethernet ports</li> <li>○ 2 x USB 3.0 ports</li> <li>○ 1 x Expansion port</li> <li>○ 1 x PCIe x8 Gen3 expansion slot</li> <li>○ 2 x 10GbE Ethernet ports (via included adapter card)</li> </ul> </li> <li>• <b>RAID Support:</b> Basic, JBOD, RAID 0, 1, 5, 6, 10, and proprietary RAID F1</li> <li>• <b>File Protocols Supported:</b> CIFS, AFP, NFS, FTP, WebDAV</li> <li>• <b>Power Supply:</b> Redundant power supply (2 x 150W)</li> <li>• <b>Storage Configuration (Example):</b> <ul style="list-style-type: none"> <li>○ 4 x 12TB enterprise-grade hard drives</li> <li>○ 2 x 1TB NVMe SSDs (for cache)</li> </ul> </li> <li>• <b>Included Accessories:</b> Rail kit for 1U rackmount installation</li> <li>• <b>Warranty:</b> 1-year Standard Warranty</li> </ul> <p><b>Included Services:</b></p> <ul style="list-style-type: none"> <li>• Basic installation (OS and RAID setup)</li> <li>• Deployment Assistance</li> <li>• Training</li> </ul> <p>One year of on-call support assistance</p> | 1   |

