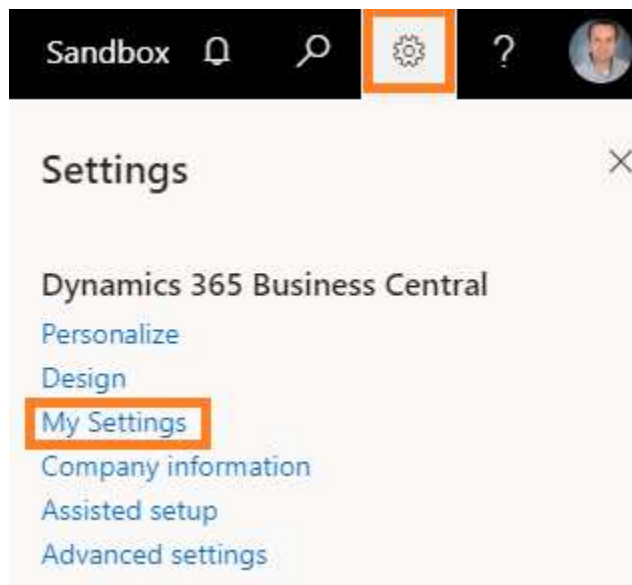


# Changing the User Role

User roles allows you to organize the system in a way that is useful for each role within your organization. To familiarize you with the PrintVis functionality we are going to switch to the PrintVis Coordinator role.

## Step 1


- Click the gear (Settings) in the upper right corner of the screen then click My Settings



**Step 2**

- Click the three dots next to Role

EDIT - MY SETTINGS 


Role .....	Business Manager	
Company .....	CRONUS Danmark A/S	
Work Date .....	4/6/2020	
Region .....	English (United States)	
Language .....	English (United States)	
Time Zone .....	(UTC-05:00) Eastern Time (US & ...	
Notifications .....	<a href="#">Change when I receive notifications.</a>	


Your last sign in was on 08/26/20 02:22 PM.

### Step 3

- Find the PrintVis Coordinator role, select it and click OK

Search Page

AVAILABLE ROLES 

Display Name
→ <b>PrintVis Coordinator</b> 
PrintVis Customer Sales Services
PrintVis Estimator
PrintVis Planner
PrintVis Purchaser
PrintVis ShopFloor Manager
PrintVis ShopFloor Worker
PrintVis Warehouse Worker
Accountant
Administration
Business Manager
Dispatcher - Customer Service
Finance
Human Resources
Manufacturing
Sales Order Processor
Production Planner
Project Manager
Project
Purchasing
Resource
Sales And Marketing
Sales and Relationship Manager

### Step 4

- Click OK on the My Settings page and your Business Central page will refresh showing you the PrintVis Coordinator Role Center